



**COUNCIL**  
**Thursday, 9 March 2023**  
**1.30 pm**  
**In Burlington House and via Zoom**

Prof. Martin Millett, President, in the Chair

Present: Mr Stephen Dunmore, Treasurer  
Dr John Cooper, Director  
Prof. Roey Sweet, Vice-President  
Prof. John Hines, Vice-President  
Dr Bob Bewley  
Dr Emily Cole  
Dr Ann McSween  
Ms Nathalie Cohen  
Ms Victoria Bryant  
Dr Tim Schroder

In attendance: Mr Andrew Macdonald, General Secretary  
Ms Katy Drake, Head of Finance and Resources  
Ms Dunia Garcia-Ontiveros, Head of Library and Museum Collections  
Dr Linda Grant, Governance Manager (Secretary)  
Mr Dominic Wallis, Head of Development  
Mr Devon Hewitt, Finance and Membership Manager

Apologies: Simon Kaner

6/23 Apologies and Declarations of Conflicts of Interest  
Apologies were noted. There were no declared conflicts of interest.

7/23 Minutes and Matters arising  
The minutes of the Council Meetings of 8 December 2022 and 26 January 2023, having been circulated, were approved and signed.  
Matters arising:  
[51/22] The Gen. Sec. noted the work on setting up an EDI Steering Group was still ongoing. The President reported that a member of Fellowship Committee would sit on it, with Tim Schroder from Council who had volunteered to join. It would be in place by the date of next Council. **ACTION: Gen. Sec.**

8/23 Strategic Review  
The Gen. Sec. tabled slides showing the latest iteration of the strategic vision, including notes based on feedback from the Fellowship. There was further discussion about the scope and articulation of the vision. The strategic vision was approved in principle, subject to final wording and expression. **ACTION: Gen. Sec. and President to finalise and circulate final slides.**

9/23 Sensing History project

The HoD gave a verbal update on the Sensing History project, a 2-year programme of public outreach events, starting in March 2023. Council welcomed the project and congratulated the HoD on getting funding for this project.

10/23 CONFIDENTIAL - Lease Update

[REDACTED]

11/23 The Future of Archaeology Manifesto

A statement having been circulated, Council endorsed it, and approved it for circulation via SALON and the website.

12/23 Safeguarding

A policy statement, having been previously circulated, was approved subject to minor amendments to the composition of the Safeguarding Group. Two procedure documents would be produced for BH and KM, which would be sent to Council in June 2023.

It was also agreed that the Hon. Sec. would be *ex-officio* Lead on safeguarding and responsibilities would be role-specific.

Council thanked the working group for their work on this.

13/23 Operational Plan – Q4 Progress Update

The Q4 operational plan having been previously circulated, the Gen. Sec. reported highlights.

- i) NC suggested that if scaffolding is put up at BH, 'scaffold tours' could be offered, and would have to be written in to the contract.

14/23 Treasurer's Report

Papers having been previously circulated, the Treasurer reported:

- i) Carol Bell had been nominated as Treasurer from the Anniversary Meeting 2023.
- ii) Two members of Finance Committee who were due to step down in June 2023 would leave a gap for investment specialists: any recommendations were requested to be sent to the Gen. Sec. and Treasurer.

[REDACTED]

- iv) Q3 management accounts and commentary, having been recommended by Finance Committee, were approved.

- v) The draft budget for 2023-4, having been recommended by Finance Committee, was approved. The Treasurer noted the continuance of a deficit budget but saw it as a 'invest to survive' strategy.

- vi) The HoF&R noted staff remuneration as below inflation and it was agreed this would be kept under review.
- vii) The extension of terms of service on Policy Committee, as outlined in Policy Committee minutes, were approved.

15/23 Hon. Sec. Report  
 The minutes of Library & Collection committee, having been previously circulated, were received. All loan requests were formally approved.

16/23 Director's Report  
 The Director gave an update on grants and publications.

17/23 KMPFF update  
 The Gen. Sec. gave a verbal update on KM.

18/23 Anniversary Nominations and Medal Awards

- i) The President confirmed that Richard Bradley had accepted the award of a Gold Medal and that the presentation would be at the Anniversary Meeting 2023.

[REDACTED]

- iii) The President reported that the nomination of Carol Bell for Treasurer was uncontested.
- iv) The President also reported that three nominations had been received for two places as Ordinary Members of Council. As the Gov. Mgr. works part-time, the third was picked up on 1 March, the deadline date. After the deadline had passed, it was realised that the third nomination was invalid as one of the supporters had previously supported an earlier nomination for a different candidate. The confusion was due to the terminology of the Statutes and Order 1 being different from that of the nomination form. The President proposed that the 'least-worst' solution would be to accept the first two nominations as valid and declare the election uncontested, then for Council to co-opt the third nomination, Tom Williams, onto Council for one year, as this would allow him to be nominated again in 2024. Council approved this solution. **ACTIONS:** The President to write to the proposers and candidate to explain the situation [done, post meeting, Tom Williams and main proposer accepted this solution]; the Gov. Mgr. to update the nomination forms to ensure they are clearly in line with the terminology of the Statutes and Order 1.
- v) The President also reminded Council that they can, as a board, make a nomination, and that this should be considered earlier in the cycle. **ACTION:** Gov. Mgr. to add to October agenda.

19/23 Nominations, resignations, amovals and deaths of Fellows

The Gov. Mgr. reported that since the last meeting of Council there had been 18 Fellows deceased, 22 resignations, 0 amoved, and 29 newly elected so the total Fellowship was 3,061. There were 27 candidates in upcoming ballots in March and April.

There were 305 affiliates, exceeding the target of 275.

The President noted that there had been 2 enquiries about becoming a Fellow.

20/23 Health & Safety  
 Nothing to report.

21/23 Ethical Conduct Board  
 Nothing to report.

22/23 AOB

As this was the Treasurer's last Council, the President thanked him warmly for doing a fantastic job during a difficult period. He also thanked Nathalie Cohen and John Hines, Vice-President, for all their work on Council as they will be stepping down at the Anniversary Meeting. Council endorsed these sentiments.

There being no further business, the meeting closed at 3.40 pm.

Martin Millett, President  
Linda Grant, Governance Manager

March 2023