

**IMAGE REQUEST/PERMISSIONS FORM**

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**Permission tick-box (necessary field)**

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**CONTACT DETAILS / BILLING ADDRESS**

|  |  |  |
| --- | --- | --- |
| **NAME** | | **PHONE** |
| **COMPANY** | | **EMAIL** |
| **ADDRESS** | | |
| **Postcode** | **VAT Code (if applicable)** | |

**IMAGE USE** (tick as applicable)

|  |  |
| --- | --- |
|  | Personal use (non-commercial purposes, private study, research) |
|  | Academic use (education, teaching) |
|  | Commercial use |

**PROPOSED PURPOSE OF IMAGE USE** (tick as applicable)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Book |  | TV/Film |  | E-Book |  | Display/exhibition |
|  | Book jacket |  | Online broadcast |  | Merchandising |  | Advertising |
|  | Academic article |  | Website |  | Other retail |  | Print |

|  |
| --- |
| **Any other use, please specify** |
|  |

**PERMISSION REQUESTED TO REPRODUCE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **OBJECT INFORMATION** | | | **IMAGE REQUIREMENTS** | | | |
| **Acc. / Ref. No.** | **Artist / Maker** | **Title/Description** | **Colour** | **B/W** | **Full** | **Detail** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**IN THE FOLLOWING PUBLICATION/PRODUCTION/ARTICLE/WEBSITE etc.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Author** | **Title** | | |
| **Publisher** | | **Print run** | **Launch date** |

**RIGHTS REQUIRED (PRINTED MATERIAL / PUBLISHING)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dimensions of print** | **One country, one language** | **World, one language** | **World, multi-lingual** |
| Less than ½ page (inside) |  |  |  |
| ½ page (inside) |  |  |  |
| Full page (inside) |  |  |  |
| Front cover |  |  |  |

**RIGHTS REQUIRED (BROADCASTING / TV / FILM)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Territory (tick as appropriate)** | **Regional** |  | **National** |  | **World** |  |
| Give details…. | | | | | | |

**RIGHTS REQUIRED (DISPLAY BOARDS/EXHIBITION PANELS)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **A5** | **A4** | **A3** |
| **Up to 12 months** |  |  |  |
| **Over 12 months Permanent Display** |  |  |  |

**RIGHTS REQUIRED (MERCHANDISING)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **1000** | **2500** | **5000** | **10000 and over** |
| **Stationery (2D)** |  |  |  |  |
| **Stationery (3D)\*** |  |  |  |  |
| **Apparel** |  |  |  |  |
| **Other** *(please specify)* | | | | |

\*Includes image use on packaging

**DO YOU ALSO REQUIRE THE SOCIETY TO SEND YOU A DIGITAL IMAGE? YES / NO\***

\*Please delete as appropriate

|  |  |
| --- | --- |
| **Resolution** | **Y/N** |
| High Resolution digital image? (300dpi, up to 2500 pixels along longest side) |  |
| Low Resolution digital image? (72 dpi, up to 768 pixels along longest side) |  |

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**Signed**…………………………………………………………..  **Date**………………………………………….

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