

# FRIENDS OF KELMSCOTT MANOR ORDER FORM

## MEMBERSHIP OPTIONS

- £35 FRIEND
- £55 FRIEND + ONE
- £60 FAMILY FRIEND
- £20 STUDENT FRIEND

This is a GIFT MEMBERSHIP

Please send the gift membership pack:

- To me
- Directly to the recipient

Send membership communications and annual newsletter:

- By email
- By post (there is a £2 surcharge for postage)

I would like to make an **additional donation** to Kelmscott Manor of £ \_\_\_\_\_

**Data Protection:** We will protect and use your personal details in accordance with Data Protection legislation. Occasionally, we will send you information about events, exhibitions and offers. Please tick this box if you would like to opt out of all membership communications.

## PAYMENT

You may pay with cash only at Kelmscott Manor; please do not send cash in the post.

- Pay by Direct Debit and save £5! (Direct Debit form at right.)
- Pay by cheque (payable to 'Kelmscott Manor')
- Pay by credit or debit card

## PERSONAL INFORMATION (PAYMENT)

Please use block capitals to fill in the information below.

Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Cardholder's Name (as it appears on the card) \_\_\_\_\_

Card no. \_\_\_\_\_ £ \_\_\_\_\_  Visa  Mastercard  Maestro

Valid from date \_\_\_\_\_ Expiry date \_\_\_\_\_

Debit card issue no. \_\_\_\_\_ Last 3 digits of security no. (back of card) \_\_\_\_\_

**Gift Aid (Kelmscott will receive 25p for every pound you spend):** Kelmscott Manor has my permission to claim Gift Aid on this subscription and all subsequent payments I make until further notice. I confirm the amount of income tax and/or capital gains tax that I pay each year is at least equal to any tax reclaimed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## MEMBERSHIP DETAILS

(Primary adult) Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

(Secondary adult)\* Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

\*Secondary adult is necessary only for the purchase of a Family Friend membership.

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Instructions on processing this form:** Please complete this form and bring it with you to Kelmscott Manor or post the completed application and payment details to: **Kelmscott Manor, Kelmscott, Nr Lechlade, GL7 3HJ UK.**

# DIRECT DEBIT FORM

## Instruction to your Bank or Building Society to Pay by Direct Debit



If you wish to pay for your Friends membership or gift membership by Direct Debit, please fill in the membership purchase details overleaf as well as the Direct Debit details below. For gift memberships, please note that Direct Debit renewal reminders will be sent to the Direct Debit payer.

Please return this form to: **Society of Antiquaries - Kelmscott Manor, Kelmscott, Nr Lechlade, GL7 3HT.**

## Instructions to your Bank or Building Society

Please pay The Society of Antiquaries - Kelmscott Manor Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Society of Antiquaries - Kelmscott Manor and, if so, details will be passed electronically to my bank/building society.

## Name and full postal address of your Bank or Building Society

To: The Manager (name of bank/building society) \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

## Bank/Building Society account number

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## Branch sort code

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## Name(s) of account holder(s)

## Signature(s) of account holder(s)

## Date

## Service user number

6	3	1	4	1	2
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## Reference (for office use only)

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The Society of Antiquaries of London  
Burlington House, London W1J 0BE  
+44 (0) 020 7479 7080  
www.sal.org.uk



Kelmscott Manor  
Kelmscott, Nr Lechlade, GL7 3HT  
+44 (0) 01367 253348  
www.kelmscottmanor.org.uk



**Direct Debit Guarantee (this guarantee should be detached and retained by the payer):** (1) This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debit. (2) If there are any changes to the amount, date or frequency of your Direct Debit, The Society of Antiquaries - Kelmscott Manor will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request The Society of Antiquaries - Kelmscott Manor to collect payment, confirmation of the amount and date will be given to you at the time of the request. (3) If an error is made in payment of your Direct Debit, by The Society of Antiquaries - Kelmscott Manor or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society. If you receive a refund you are not entitled to, you must pay it back when The Society of Antiquaries - Kelmscott Manor asks you to. (4) You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please notify us.

